

## Title 13- Building Number Ordinance

### TITLE 13. BUILDING NUMBER ORDINANCE

<b>Chapter 13.01.</b>	<b>Chapter Title.</b>
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<b>Chapter 13.04.</b>	<b>Numbering System for Structures and Parcels.</b>

#### **Chapter 13.01. Chapter Title.**

§13.01.01. Chapter title.

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This Chapter shall be known as the Building Numbering Ordinance for the City of Nelsonville, Ohio, and will be referred to herein as “this Ordinance”.

#### **Chapter 13.02. Purpose.**

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##### **§13.02.01. Purpose.**

The purpose of this Ordinance is to provide for the posting of building numbers to enhance the easy and rapid location of properties for the delivery of public safety and emergency services, postal delivery and business delivery in the City of Nelsonville.

#### **Chapter 13.03. Authorization.**

§13.03.01. Authorization.

##### **§13.03.01. Authorization.**

This Chapter is intended to provide for the health, safety, and general welfare of the public to enhance provisions of emergency services to the citizens of the City of Nelsonville.

#### **Chapter 13.04. Numbering System for Structures and Parcels.**

- §13.04.01. House numbers.
- §13.04.02. Specification for address numbers.
- §13.04.03. Future address numbering.
- §13.04.04. Modifications and adjustments.
- §13.04.05. Applicability.
- §13.04.06. Violations.
- §13.04.07. Interpretation.
- §13.04.08. Conflict with other ordinances.
- §13.04.09. Severability.
- §13.04.10. Effective date.

##### **§13.04.01. House numbers.**

A. A house or building number shall be assigned to each dwelling, commercial or industrial building in the City of

Nelsonville. The combination of such numbers and the road or street name shall be the official address of such dwelling or building. Such location shall serve as the official mailing address for postal patrons receiving home or rural delivery. When each house or building has been assigned its respective address, the owner, occupant, or agent shall place or cause to be placed upon each house or building controlled by him the number of numbers assigned under the uniform numbering system within sixty (60) days of the notification of the assigned address.

B. Such numbers shall be placed shall be posted near the principal entrance to the property and in a manner as to be legible from the road on which the property is located. Owners of buildings, which are not visible from the road, shall place the assigned number on a post or on a mailbox at the entrance to the property.

C. Such numbers shall be placed on new buildings prior to occupancy. The cost of posting the address shall be the responsibility of the property owner. Every person whose duty it is to display the assigned number or road name sign shall remove any different number or name which might be mistaken for, or confused with, the number or name assigned in conformance with this Ordinance.

##### **§13.04.02. Specification for address numbers.**

###### **A. Residences**

Street address numbers for residences shall be in Arabic numerals at least three (3) inches in height and shall be of a durable and clearly visible material, preferably reflective and of a contrasting color to the background on which they are mounted. The numbers shall be conspicuously placed on, above, or at the side of the main entrance so that the number is discernible from the street. Whenever a residence is more than fifty (50) feet from the street, or when the entrance is not visible from the street, the number shall be placed along a walk, driveway, or other suitable location so that address numbers shall be visible from the street.

###### **B. Commercial**

Street address numbers for commercial and industrial structures shall be in Arabic numerals at least four (4) inches in height and shall be of a durable and clearly visible material, preferably reflective and of a contrasting color to the background on which they are mounted, if located within fifty (50) of a roadway or at least ten (10) inches in height and shall be of a durable and clearly visible material, preferably reflective and of a contrasting color to the background on which they are mounted, if located greater than fifty (50) feet from the street. The number shall be placed above or on the main entrance to the structure when possible. If such number is not visible from the street, the number shall be placed along a driveway or on a sign visible from the street.

###### **C. Apartments, Trailer Parks, etc.**

Apartments and similar complexes assigned a single building number shall display address numbers on each assigned structure using in Arabic numerals having a minimum height of eight (8) inches, and shall be of a durable

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and clearly visible material, preferably reflective and of a contrasting color to the background on which they are mounted. Trailer parks and similar complexes assigned a single building number shall display the assigned number at the main entranceway using numbers having a minimum height of eight (8) inches, and shall be of a durable and clearly visible material, preferably reflective and of a contrasting color to the background on which they are mounted. Numbers or letters for individual apartments, trailers, or units within these complexes shall be displayed on, above, or to the side of the main doorway of each apartment, trailer, or unit, and shall be in Arabic numerals at least three (3) inches in height and shall be of a durable and clearly visible material, preferably reflective and of a contrasting color to the background on which they are mounted.

### **§13.04.03. Future address numbering.**

Whenever any house, building, or structure shall be erected or located after the initial establishment of the uniform numbering system as provided herein, it shall be the duty of the property owner to procure the correct number or numbers for the said property and to affix said numbers to said building in accordance with this Ordinance. An application for a building permit for a new building shall be considered an application for an address assignment. The building official shall coordinate the application with the designated agent of the City Manager responsible for the assignment of addresses and forward the assigned address to the applicant not later than sixty (60) days following issuance of said permit. The applicant shall be required to furnish such measurements in relation to other properties or be required to furnish such landmarks as shall be deemed necessary for assignment of a valid address.

### **§13.04.04. Modifications and adjustments.**

In applying the guidelines specified herein, the City Manager, or his duly authorized agent, shall have the authority to make minor adjustments and modifications to ensure logical and efficient street address system.

### **§13.04.05. Applicability.**

The provisions of this Ordinance shall be applicable in all areas of the City of Nelsonville.

### **§13.04.06. Violations.**

Whenever the City Manager, or his duly authorized agent, has reason to believe there has been or there exists a violation of this Ordinance, he/she shall give written notice of such violation to the person failing to comply, and order said person to take corrective measures within thirty (30) days from the date of the notification. If such person fails to comply with the duly issued order, the City Manager, or his agent, shall initiate necessary actions to terminate the violation through criminal or civil measures.

Any violation of this Ordinance shall constitute a Class 4 misdemeanor. Subsequent to the thirty (30) day period following notification of violation, each day of violation shall constitute a separate violation.

### **§13.04.07. Interpretation.**

Interpretation of what may not be clear in this Ordinance shall be according to the intent of the Ordinance and the Comprehensive Plan.

### **§13.04.08. Conflict with other ordinances.**

Whenever the regulations of this Ordinance conflict with those of another Ordinance, the stricter shall apply.

### **§13.04.09. Severability.**

If any Section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions.

### **§13.04.10. Effective date.**

Adopted 11/24/08.